

# TOWN OF VAN HORN

## APPLICATION FOR COMMERCIAL SERVICE

Water, Sewer, Sanitation    Roll-Off    Rackwater

Business Name	Business Phone No.	Federal TIN or	SS#
(Contact) Last Name	First Name	Middle	Date of Birth
Driver License No./Other I.D.	Mobile Phone No.	Billing Mailing Address	
Service Location	<input type="checkbox"/> Building <input type="checkbox"/> Mobile Home	/ Zone / Permit#	
Billing Contact	Driver License No/Other I.D.	Phone Number	SS#

Email address: \_\_\_\_\_

I hereby make application and agree to take  water, sewer, and sanitation service from the Town of Van Horn, and/or  Roll-Off Container service (size requested: \_\_\_\_\_), and/or  Rackwater service at 106 West Third St., and agree to pay to the Town of Van Horn, at its office, for all such service furnished to Customer during the period for which said billing is rendered, according to the amount thereof, as measured by meter, and in accordance with the standard rates and regulations of the Town of Van Horn as from time to time may be established for such class of services. I understand that a credit check may be performed and that unsatisfactory performance of this agreement may result in a negative report to credit reporting agencies. Accounts must be in the name of the owner, or the lessee if rental property. A copy of the lease agreement may be required to establish responsibility.

See reverse side for additional requirements RE: Water Conservation, Delinquent Fees and Penalties. **I understand that I am required to install a cut-off valve within six months of the date of this application. A separate agreement is required. I further understand that I must comply with the regulations regarding sanitary control of the water system including the possibility of installing a backflow prevention device.**

The Town of Van Horn acknowledges receipt from the Customer of \$\_\_\_\_\_ as water deposit and/or \$\_\_\_\_\_ as a garbage deposit to secure the faithful performance of this agreement by the Customer and the payment of any other claim against the Customer now owned or hereafter acquired by the Town of Van Horn and upon the expiration of this agreement the Town of Van Horn will, subject to the terms of deposit receipt given to the Customer herewith, refund deposit less final bill, if any. Service disconnected due to non-payment may subject the applicant to an increase in the required deposit amount.

Customer acknowledges receipt of "Confidentiality Notice", "Fluoride Content Notice", "Water Conservation/Drought Contingency Plans", and the "Fee Schedule", including Delinquent Fees and agrees to the provisions therein. A copy of the portion of the Van Horn Municipal Code regarding "Public Services" is available upon request.

SIGNED \_\_\_\_\_

APPROVED: \_\_\_\_\_ Customer

BY: \_\_\_\_\_ Date: \_\_\_\_\_  
Town of Van Horn Personnel

\*\*\*\*\*  
I hereby request the Town of Van Horn to discontinue service as indicated above.

SIGNED \_\_\_\_\_

APPROVED: \_\_\_\_\_ Customer

BY: \_\_\_\_\_ Date: \_\_\_\_\_  
Town of Van Horn Personnel

# TOWN OF VAN HORN

## WATER CONSERVATION REQUIREMENTS

The Town of Van Horn aggressively supports measures to conserve water. The following provisions are made part of the application for residential service:

- A. The prospective customer agrees to the provisions of the Town's Water Conservation and Drought Contingency Plan.
- B. The prospective customer agrees to install water conserving plumbing fixtures whenever any plumbing modifications or repairs are undertaken.
- C. Prospective customers who have swimming pools must have in place at the time water service is initiated, recirculating filtration equipment for the pool.
- D. Outside watering shall be limited to the following schedule:
  - 1. 10:00 a.m. to 6:00 p.m.: No outside watering.
  - 2. 6:00 p.m. to 10:00 a.m.: Outside watering permitted.
- E. The flow of produced water from property into streets, alleys and other public right-of-ways, constitutes a hazard to vehicular traffic, damages the surfaces of the streets and alleys, wastes limited water resources, and is contrary to the public health, safety and welfare of the citizens of Van Horn, and is therefore declared to be a nuisance. It shall be unlawful for any party responsible for any property within the corporate limits of Van Horn or receiving water service from the Town to permit or cause water to flow, spray or otherwise move or be discharged from the premises of such responsible party to or upon any street, alley, or other public right-of-way.

## TOWN OF VAN HORN

### RATES

The Town of Van Horn adopts the Fee Schedule at the beginning of each fiscal year to be effective with the April 01 billing. The Fee Schedule may be viewed in its entirety at City Hall. The following fees are included in that Fee Schedule:

- 1. Service Charge. **\$75.00** to be applied to all customer requests for service, including but not limited to: water meter turn-ons and turn-offs, meter checks, sewer checks, re-readings, etc.
- 2. Delinquent Fees. **\$25.00** to be applied to all accounts for non-payment. All bills are due and payable when billed. Any payment not received by the 15<sup>th</sup> of the month will be considered delinquent and subject to termination of service **without** further notice. Residential and commercial accounts are cut off if delinquent after the 5<sup>th</sup> of the following month.
- 3. Penalty. A 5% (five percent) penalty will be assessed on all accounts whose payment are not received in our office by 5:00 p.m. on the 18<sup>th</sup> day of the month.

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

1 Bills are mailed out.	2	3	4	5	6 Cut off for non-payment and \$25 delinquent fee applied for all past due accounts.	7
8	9	10	11	12	13	14
15 Current bills are due.	16	17	18 Late penalty applied (5%)	19	20	21
22	23	24	25	26	27	28
29	30	31				

# TOWN OF VAN HORN AGREEMENT FOR WATER SERVICE ACTIVATION

Business Name	Business Phone No.	Federal TIN or	SS#
(Contact) Last Name	First Name	Middle	Date of Birth
Driver License No./Other I.D.	Mobile Phone No.	Billing Mailing Address	
Service Location	<input type="checkbox"/> Building <input type="checkbox"/> Mobile Home		/ Zone / Permit#

In accordance with the Town of Van Horn Municipal Code, Section 13.12.030, I understand that this service location is required to have a cut-off valve (example listed below) installed inside the service line at a location accessible to the consumer in case of an emergency, and that **I SHALL NOT USE THE STOPCOCK ON THE METER to turn the water on or off.**

\_\_\_\_\_ NEW SERVICE CONNECTION: I hereby agree to install a cut-off valve in accordance with VHMC Section 13.12.030 prior to activation of the meter.

\_\_\_\_\_ EXISTING SERVICE CONNECTION: I hereby agree to install a cut-off valve in accordance with VHMC Section 13.12.030 within six (6) months of the service activation date of \_\_\_\_\_.

I understand that failure to comply with these requirements can result in termination of service and/or legal action.

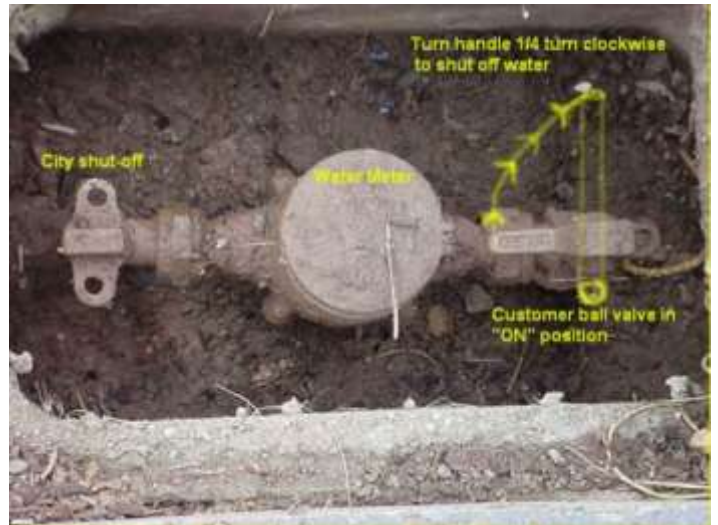
APPROVED \_\_\_\_\_

SIGNED \_\_\_\_\_  
Customer

BY: \_\_\_\_\_  
Town of Van Horn Personnel

Date: \_\_\_\_\_

Revised 05-2021



**TOWN OF VAN HORN  
SPECIAL NOTICE**

**YOU CAN NOW REQUEST THAT PERSONAL INFORMATION CONTAINED IN OUR UTILITY RECORDS NOT BE RELEASED TO UNAUTHORIZED PERSONS.**

The Texas Legislature enacted HB 89 allowing a government operated utility to give their customers the option of making certain personal information in the customer's account records confidential.

You may request that the personal information on your account be kept confidential, with certain exceptions. Personal information includes the customer's address, telephone number and social security number.

If you want this information kept confidential, please provide the information below and return this form to:

Town of Van Horn  
1801 West Broadway Street  
P.O. Box 517  
Van Horn, TX 79855

Name of Account Holder: \_\_\_\_\_

Service Address: \_\_\_\_\_

Please initial if you would like to waive confidentiality of name and address only for:

UPS, Federal Express, or Other Package Carrier \_\_\_\_\_

Other: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

If you have any questions, please call City Hall at (432) 283-2050.

There is no charge for this service. Your response is not necessary if you not want this service.

**WE MUST STILL PROVIDE THIS INFORMATION UNDER LAW TO CERTAIN PERSONS.**

We must still provide this information to (1) an official or employee of the state or a political subdivision of the state, or the federal government acting in an official capacity; (2) an employee of a utility acting in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility or to the state, a political subdivision of the state, the federal government, or an agency of the state or federal government; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.